

Matsuda Tetsuo Gyosei Shoshi Jimusho
Matsuda Tokyo Immigration Legal Advisor's Office
www.tokyo-immigration.jp matsuda@tokyo-immigration.jp

LEGAL SERVICES AGREEMENT (TERMS and CONDITIONS)

Dated on July 24, 2015

This Legal Service Agreement (Terms and Conditions of Service) shall apply to all services (including free e-mail consultation) provided by Matsuda Tokyo Immigration Legal Advisor's Office (hereinafter called "This Office").

This Office gives only general answer during free e-mail consultation, and reserves the right to discontinue e-mail correspondence at the sole discretion according to the situation.

This Office shall not be liable for any direct and indirect damages, lost profits nor other losses incurred by you or any third party as a result of free e-mail consultation.

By exchanging e-mail during free consultation, this office tries to clarify your problems and decides if it is feasible to resolve the issues legitimately. If yes, this office may quote official legal services depending on complexity and difficulty of the actual situation. The scope of services and fees shall be agreed upon specifically in each case before this office starts actual legal services.

All fees indicated as an estimate in quotation do not include consumption tax. This office is not responsible for any costs and expenses. All actual costs and miscellaneous expenses incurred while providing legal services shall be added on to invoice separately from fees.

Payment schedule depends on the type of services requested. We reserve the right to keep your documents such as Certificates of Eligibility, new visa, residence card, etc. in custody until your payment has been completed.

Although this office agrees to work diligently and faithfully, you must acknowledge that no promise has been made regarding successful outcome. This office cannot guarantee successful application. This also means no guarantee on "duration" in receiving application result. Additionally, there is no guarantee on the valid period of visa (status of residence) as well as the duration of residence card.

Even if you elect to make a cancellation before this office completes legal services for any reason, you are liable to pay all or a portion of the fees in proportion to the percentage of services already performed, plus all actual costs and expenses incurred. The amount of reasonable fees to be paid in such case shall be determined at the sole discretion of this office.

This office may cancel the provision of services at any time by returning a part of the paid fees in proportion to the percentage of services unperformed. Liability of this office from any cancellation shall be limited to the return of the aforesaid amount of money.

This office shall not be liable for any direct and indirect damages, lost profits nor other consequential losses incurred by you or any third party as a result of our legal services or actions. You must agree to indemnify this office against any liability from any third parties.

You must agree to share your personal information and confidential information on the condition that this office shall not disclose such information to a third party without your prior permission.

This Legal Service Agreement shall be governed by the law of Japan. The Tokyo District Court shall have exclusive jurisdiction over any dispute arising from or in connection with this legal agreement.

By initiating communication with this office (including by email or through Website inquiry form), you will be deemed to have consented to this Legal Service Agreement / Terms and Conditions. Unless you agree to this Legal Service Agreement, please discontinue further correspondence and opt out accordingly.

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